

**CCPA School Counsellors Chapter
Treasurer's Report - AGM
June 8, 2024**

From: May 27, 2023

To: June 8, 2024

Account Summary for this Period

Opening Bank Balance on May 27, 2023 **\$ 30,635.50**

Total deposits & credits

25 July/2023 Membership fees 4725.00

23 Nov./2023 CCPA Membership fees 357.00

Note: Membership fees for 370 members = 5,550.00

CCPA expenses: 363 x \$1 translation fee = -363.00

CCPA expenses Acadia Co-op student wages = -4,725.00

CCPA expenses refund 7 memberships x \$15 = -105.00

Total = 357.00

Total membership fees \$ 10,275.00

Total cheques & debits

01 April Monthly Fee (3.75)

01 April Paper statement with images fee 1 @ 5.00 - 8.75

Closing Bank Balance on May 1, 2024 **\$ 32,661.20**

Outstanding cheques & debits (14)

30 May The room rental at the Delta Hotel for Strategic Plan approx. - 650.00

31 May Cheque # 207 Jeffrey Landine Facilitation Strategic Planning - 1539.00

1 June Cheque # 208 Julie Lindsay CCPA Conference 2024 Reimbursment - 981.14

2 June Cheque # 209 Lisa Cheyne-Zanyk Conference 2024 Reimbursment - 1000.00

1 June Cheque # 210 Belinda Josephson CCPA Conference 2024 Reimbursment - 1000.00

1 June Cheque # 211 Margot Beech Kennedy CCPA Conference 2024 Reimbursment - 1000.00

1 June Cheque # 212 Melissa Falconer CCPA Conference 2024 Reimbursment - 1000.00

1 June Cheque # 213 Janice Graham-Migel Conference Support Reimbursment - 1000.00

1 June Cheque # 214 Anne Madore CCPA Conference 2024 Reimbursment - 1000.00

1 June Cheque # 215 Janice Graham-Migel Lunch Strategic Planning Reimbursment - 339.13

1 June Cheque # 216 Janice Graham-Migel ASCA Membership Reimbursment - 181.09

1 June Cheque # 217 Melissa Falconer SCC Swag Purchases - 1971.11

2 June Cheque # 218 Melissa Falconer Chapter Survey Presentation Supplies - 94.17

2 June Cheque # 219 Margot Beech Kennedy Chapter Survey Presentation Supplies - 63.89

Total Expenses - \$ 9,848.42

Projected Balance on June 8, 2024 **\$ 23,169.78**

Since the last School Counsellor Chapter AGM, the chapter received \$ 10,275.00 in membership fees. As of March 25, 2024 , there are **658 are members of the School Counsellors Chapter**

Our expenses were greater than usual due to a few factors:

1. **Environmental Scan project** with coop student **Cost \$ 4,725.00**
2. **Membership Survey Draw** for ccpa membership fees **Cost \$ 266.25**
3. **Two CCPA conferences** instead of one
Toronto, Oct. 2023: Margo, Janice attended in-person (\$1000 Janice, Margo no cost as she was part of committee; Melissa, Anne and Belinda via Zoom (\$ 200 each)
Cost \$ 1,600.00

Charlottetown May 2024: Janice, Lisa, Anne, Melissa, Margo, Julie and Belinda (In the past the president was reimbursed \$ 1000 for the national conference and other executive members attending received \$ 500) This year the executive voted on the following change which meant each executive member attending the national conference was reimbursed up to \$1000.00 for conference expenses. **Cost \$ 6,981.14**
Motion: Belinda moved that all members of the School Counsellors Chapter Executive who are in good standing and are attending the annual conference be reimbursed \$1000.00. The \$1000.00 reimbursement is pending the submission of receipts, the availability of funds in the Chapter's bank account, and an annual review of this decision. Anne seconded the motion. Motion carried. (March 25, 2024 Meeting).
4. **Strategic Planning Session** May 30, 2024 **Cost approximately \$ 2,600.00**
5. **Executive members** facilitating **two presentations** at the conference **Cost \$ 158.06**
6. **ASCA memberships** for executive members wanting to maintain affiliation with the ASCA (Janice, Lisa, Melissa, Adam, Ann, Danielle) **Cost \$ 1,085.05**
7. **School Counsellor Swag** purchased to build awareness of the School Counsellor Chapter and support the identity of school counsellors. **Cost \$ 1971.11**
Some swag merchandise was left over from the conference and is being housed by Melissa for future conferences.

Treasurer's Report submitted by:



Lisa Cheyne-Zanyk, MC, CCC
Treasurer CCPA School Counsellors Chapter