

**CCPA Board Meeting  
January 15, 2015  
Teleconference  
19:00-20:10 (ET)**

**Present:** Blythe Shepard (Chair), Lorna Martin, Natasha Caverley, Beth Robinson, Trish McCracken, Tracy Duffy, Michel Turcotte, Bill Thomas, Kim Landine, Margie Cain, Miriam Duff, Serge Hall, Ashley Phillips, Barbara MacCallum (Secretary)

**Regrets:** Sarah Holland, Gisèle Lalonde, Kiraz Johannsen

**Welcome**

- Blythe welcomed everyone and thanked them for attending the meeting.
- Blythe noted that Beth Robinson and Jeff Landine had conducted a webinar on January 14, 2015 on the Ethical and Legal Considerations in Clinical Supervision of the Practice of Counselling and Psychotherapy She thanked them for their service.

**Agenda**

1. Approval of Agenda
2. Acceptance of the November 15-16, 2014 Minutes
3. Conflict of Interest
4. Budget 2015-2016
5. Awards
6. BC Chapter By-Law Amendment
7. CACEP
8. Next Meeting
9. Adjournment

**1. Approval of the Agenda**

**Motion:** To approve the agenda as presented.

**Moved by Margie Cain. Seconded by Serge Hall.  
CARRIED.**

**2. Acceptance of Minutes**

**Motion:** To accept the minutes of the November 15-16, 2014 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Natasha Caverley. Seconded by Bill Thomas.  
CARRIED.**

### **3. Conflict of Interest**

- All attendees confirmed that they did not have a conflict of interest with regard to any of the agenda.
- A declaration of conflict may be made at any time during the meeting.

### **4. Budget 2015-2016**

- Barb MacCallum provided an overview of the budget for 2015-2016.
- The budget is considered very conservative given that it is unknown what the impact of the new College opening in Ontario will have on CCPA membership.
- The impact will also somewhat depend on when the College opens.
- A proclamation date has not yet been announced.
- The following clarifications were provided:
  - a. A \$20 membership fee increase was levied in July 2013.
  - b. \$10 of the increase was used to cover HST/GST fees.
  - c. The other \$10 less taxes is placed into the Regional Development Fund.
  - d. The fund continues to accumulate over time and will have over \$60,000 in it by the end of January 2015.
  - e. The Professional Development expense line is used to assist employees who are pursuing post-graduate degrees in areas that would benefit their position at CCPA. It is also used for shorter courses such as Excel, Word.

**Motion:** To approve the 2015-2016 Budget as presented.

**Moved by Miriam Duff. Seconded by Margie Cain  
CARRIED.**

### **5. Awards**

- Summaries of each candidate's accomplishments were circulated under separate cover.

**Motion:** To award a Lifetime Membership Award to Dr. Lorna Martin.

**Moved by Michel Turcotte. Seconded by Miriam Duff  
CARRIED.**

**Motion:** To award the 2015 Professional Contribution Award to Dr. Beth Robinson.

**Moved by Natasha Caverley. Seconded by Bill Thomas  
CARRIED.**

### **6. BC Chapter By-Law Amendment**

**Motion:** To approve the BC Chapter By-Law Amendment as presented.

**Moved by Serge Hall. Seconded by Ashley Phillips  
CARRIED.**

## 7. CACEP

- Since the November 2014 Board meeting, Blythe Shepard has conducted two teleconferences with the CACEP Co-Chairs.
- At the first teleconference, Blythe discussed the Board Motion developed at the November 2014 Board meeting.
- In the second teleconference Blythe was not able to cover the agenda she had planned as the Co-Chairs indicated that they were reluctant to move forward until some questions they had developed in January 2015 were answered by the Board.
- Although the Board motion indicates that the Board feels that accreditation is very important, the Co-Chairs requested additional clarification on the true intent of the current review of CACEP.
- There was an inference that there may be another agenda that has remained unspoken.
- Attempts to reassure the Co-Chairs that there was no other agenda were not successful.
- The Executive Committee discussed the situation at their January 5, 2015 teleconference.
- The Executive Committee developed three options for the Board to consider in responding to the questions posed by the Co-Chairs.

**Option 1:** Status quo. Effective immediately, discontinue the CACEP “rejuvenation” process. Allow CACEP to continue as it currently exists with no further changes or updates to its practices, administration, or program. It is business as usual.

**Option 2:** Amend and advance the CACEP “rejuvenation” plan. Clarify and amend the “rejuvenation” plan according to the Board discussion of November 2014. Reiterate the need for clarification of the rejuvenation plan timelines and performance measures/targets.

The November 16, 2014 CCPA Board of Directors’ motion is clear in its intent, motivation and direction for CACEP. The Board is committed to the increased success of CCPA’s program accreditation process. The Board reiterates its need for greater oversight by the CCPA Board of Directors regarding all Committees, including CACEP.

**Option 3.** Implement a hiatus of CACEP. Until the CACEP Co-Chairs have submitted a revised and more robust/ comprehensive Program “rejuvenation” plan that (i) is received in a timely manner (based on an agreed upon timeframe by the CCPA Board of Directors), and (ii) meets with the expectations of the CCPA Board of Directors in terms of its alignment with the November 16, 2014 CCPA Board motion on said Program, future activities of the Program and funding will cease until items (i) and (ii) are satisfied, as determined by the CCPA Board of Directors.

- Each option was reviewed and discussed.
- A summary of the discussion is noted below.
  - **Option 1**
    - There was agreement that this was not a viable option as the Board determined that a review of CACEP is required.
    - This option was removed from consideration.

○ **Option 2**

- The review of CACEP is at an impasse and this option might allow for movement forward.
- This option would allow for greater oversight.
- The Board indicated its desire to become more involved and this Option allows for that to happen.
- This option provides more accountability.
- Very clear deliverables and timelines would be developed.
- There appears to be a reluctance on the part of the Co-Chairs to allow for Board oversight.
- The Board may wish to ask the Co-Chairs how the Board can be more involved.
- It was reiterated that the goal is to support accreditation i.e. CCPA sees accreditation as an important program for the Association and the profession.
- If the Co-Chairs do not want to be involved the Board must have a back-up in place.
- There was a question related to the original expectations for the program.
  - In 2003 when the project was launched the research showed that of the 60 programs in Canada, 1/3 of the programs in Canada were up to the standards, 1/3 could get to the standard and 1/3 would not be able to meet the standard.
  - This therefore begs the question why do we only have 4 programs at three universities accredited?
  - Is it the process, the standards etc...
  - The accreditation process is a huge undertaking.
- It was noted that it can take many years for a program to adapt to the standards due to the protocols in place at most Canadian universities.
- A comparison was made to the Canadian Psychologists Association accreditation which has only been granted to 5 institutions even though it has been in existence since the 1980's.

○ **Option 3**

- This option has more teeth and would result in a plan of action.
- Amazement was expressed at the length of time (10-15 years) that it takes to make program changes at universities.
- There was a concern expressed that this Option may result in the closure of the program and this is not the desired result.
- Another organization may step in if CCPA leaves a void.
- Consideration must be given to the fact that the College of Registered Psychotherapists of Ontario has created its own accreditation process.
- The process is expensive. Would institutions work to be accredited by both bodies?
  
- A fourth option was presented.

○ **Option 4**

- That the board of directors create a committee responsible for developing the CACEP rejuvenation action plan with consideration for:
  - The expectations of the CCPA Board of Directors
  - Consultation with the CACEP Co-Chairs
  - The realities of the provinces with Regulatory Colleges
  - The budget required to develop the plan and continue the program

- Following are the next steps:
- Consider Option 4 and provide feedback via email to Blythe.
- This would allow a decision to be made at the February Board meeting.
- Consider inviting the Co-Chairs to the May 2015 Board meeting to make a presentation to the Board of Directors about CACEP.

**8. Next Meeting**

- The next meeting will be held on February 19, 2015 at 1:00 ET.

**9. Adjournment**

**Motion:** To adjourn the meeting.

**Moved by Serge Hall. Seconded by Ashley Phillips  
CARRIED**

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

## SUMMARY OF MOTIONS

**Motion:** To approve the agenda as presented.

**Moved by Margie Cain. Seconded by Serge Hall.  
CARRIED.**

**Motion:** To accept the minutes of the November 15-16, 2014 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Natasha Caverley. Seconded by Bill Thomas.  
CARRIED.**

**Motion:** To approve the 2015-2016 Budget as presented.

**Moved by Miriam Duff. Seconded by Margie Cain  
CARRIED.**

**Motion:** To award a Lifetime Membership Award to Dr. Lorna Martin.

**Moved by Michel Turcotte. Seconded by Miriam Duff  
CARRIED.**

**Motion:** To award the 2015 Professional Contribution Award to Dr. Beth Robinson.

**Moved by Natasha Caverley. Seconded by Bill Thomas  
CARRIED.**

**Motion:** To approve the BC Chapter By-Law Amendment as presented.

**Moved by Serge Hall. Seconded by Ashley Phillips  
CARRIED.**

**Motion:** To adjourn the meeting.

**Moved by Serge Hall. Seconded by Ashley Phillips  
CARRIED**

### Summary of Action Items

<b>Task Number</b>	<b>Minute Reference</b>	<b>Task</b>	<b>Date</b>	<b>Responsibility</b>
1	7	Provide feedback on Option 4 to Blythe.	ASAP	Board of Directors.