

**CCPA Board Meeting
February 22, 2011
Teleconference
12:00-12:40 (Ottawa time)**

Present: Ron Lehr (Chair), Lorna Martin, Linda Wheeldon, Michel Lefebvre, Blythe Shepard, Miriam Duff, Ardele Gorman, Lilli Janzen, Serge Hall, Barbara MacCallum (Secretary)

Regrets: Maria De Cicco, Louis Cournoyer, Heather White, Robin Cameron, Madeleine Lelievre, Deborah Wood Salter

Welcome

- Ron welcomed everyone and thanked them for attending the meeting.

Agenda

1. Approval of Agenda
2. Approval of the January 27, 2011 Minutes
3. Conflict of Interest
4. Legislative Support Fund
5. Legislative Support Fund Application - New Brunswick
6. Session Taping at CCPA Conference 2011
7. Next Meeting
8. Adjournment

1. Approval of the Agenda

Motion: To approve the agenda.

**Moved by Linda Wheeldon. Seconded by Serge Hall.
CARRIED**

2. Acceptance of Minutes

Motion: To accept the minutes of the January 27, 2011 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Linda Wheeldon. Seconded by Ardele Gorman.
CARRIED**

3. Conflict of Interest

All attendees confirmed that they did not have a conflict of interest with regard to any of the agenda items.

4. Legislative Support Fund

- The 2010/11 budget allocated \$8,000 for the Legislative Support Fund.
- The fund currently has approximately \$1,900.
- The year-end forecast includes the possibility of allocating \$8,000 to the fund even though it has not been matched by member donations.

Motion: That the CCPA Board approve the transfer of \$8,000 to the Legislative Support Fund.

**Moved by Miriam Duff. Seconded by Linda Wheeldon.
CARRIED.**

5. Legislative Support Fund Application – New Brunswick

- The Federation of Personal and Vocational Counsellors of New Brunswick submitted an application to the Legislative Support Fund.
- The request was for \$10,000.
- \$5,000 is needed immediately to defray costs and \$5,000 in the next year for costs associated with the submission of the legislation.
- It was noted that the New Brunswick application was well-written and demonstrated the commitment of New Brunswick Federation to obtaining regulation.
- The Federation is to be commended for its hard work and perseverance.

Motion: To award \$5,000 to the Federation of Personal and Vocational Counsellors of New Brunswick application from the Legislative Support Fund.

Moved by Miriam Duff. Seconded by Linda Wheeldon.

6. Taping Sessions at the 2011 Conference

- A request was made by the Board of Directors for the National Office to conduct research on the taping of sessions at conferences.
- Three proposals were obtained and a summary of the proposals was created.
- The proposals and the summary were distributed to the Board of Directors for consideration.
- The proposals also include the taping of the Past Presidents who are at the conference.
- The costs for this project are not part of the conference budget.
- The Scholarlab proposal for 19 sessions including keynotes requires a \$10,000 up front expenditure.
- Scholarlab will then host the presentations and CCPA can provide them for a fee to its members.
- Once CCPA has recovered its \$10,000, CCPA will share the revenue 50/50 with Scholarlab.

Motion: Pending the agreement of presenters to be videotaped, it was agreed that the National Office should move forward with the Scholarlab option which entails a \$10,000 investment with 50/50 revenue sharing once CCPA has recovered its initial \$10,000 investment.

**Moved by Serge Hall. Seconded by Miriam Duff.
CARRIED**

7. Next meeting

- The next scheduled meeting of the Board of Directors is March 31, 2011 at 12:00 p.m. Ottawa time.

8. Adjournment

Motion: To adjourn the meeting.

**Moved by Miriam Duff. Seconded by Serge Hall.
CARRIED**

President

Date

SUMMARY OF MOTIONS

Motion: To approve the agenda.

**Moved by Linda Wheeldon. Seconded by Serge Hall.
CARRIED**

Motion: To accept the minutes of the January 27, 2011 meeting as accurately reflecting the discussions and decisions of the Board.

**Moved by Linda Wheeldon. Seconded by Ardele Gorman.
CARRIED**

Motion: That the CCPA Board approve the transfer of \$8,000 to the Legislative Support Fund.

**Moved by Miriam Duff. Seconded by Linda Wheeldon.
CARRIED.**

Motion: To award \$5,000 to the Federation of Personal and Vocational Counsellors of New Brunswick application from the Legislative Support Fund.

Moved by Miriam Duff. Seconded by Linda Wheeldon.

Motion: Pending the agreement of presenters to be videotaped, it was agreed that the National Office should move forward with the Scholarlab option which entails a \$10,000 investment with 50/50 revenue sharing once CCPA has recovered its initial \$10,000 investment.

**Moved by Serge Hall. Seconded by Miriam Duff.
CARRIED**

Motion: To adjourn the meeting.

**Moved by Miriam Duff. Seconded by Serge Hall.
CARRIED**